

Balancing Your Account

This form will assist you in balancing your account. Please be sure you have entered in your register all automatic transactions shown on your statement.

You should have added if any occurred:

1. Loan advance
2. Credit memos
3. Other automatic deposits
4. Interest paid

You should have subtracted if any occurred:

1. Automatic loan payments
2. Automatic savings transfer
3. Service charges
4. Other automatic deductions and payments

List on the table below all withdrawals outstanding
(Not listed on your statement)

Then continue with the balancing steps below

Check #/Description	Amount
Total Withdrawals	

Balance Shown On This Statement	\$ _____
Add Deposits Not Shown On Statement	\$ _____
	\$ _____
	\$ _____
	\$ _____
Total	\$ _____
Subtract Total Withdrawals From Table On Left	\$ _____
Grand Total	\$ _____
<p>Grand Total Should Agree With Your Register Balance After Deducting Service Charge (if any) Shown On This Statement.</p>	